

The Bath County School Board met in a Regular Meeting on Tuesday, May 3, 2016 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Valley Elementary School.

PRESENT: Mr. Roy W. Burns, Board Chairman
Mrs. Catherine D. Lowry, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member
Mr. Eddie H. Ryder, Board Member
Mr. Bryan Secoy, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Roy Burns, Board Chairman, called the meeting to order at 5:31 p.m. with all members present except Mrs. Lowry who arrived at 5:40 p.m. **15-16: 284
CALL TO ORDER**

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (4-0 vote) convened in a closed meeting at 5:32 p.m. to consider resignations and appointments of specific employees, and the appointment of a student representative to the School Board. **15-16: 285
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING**

On motion by Mr. Secoy at 7:04 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. **15-16: 286
CERTIFICATION OF
CLOSED MEETING**

Mr. Burns called the meeting to order at 7:04 p.m. and led the Board in the Pledge of Allegiance and a moment of silence. **15-16: 287
CALL TO ORDER FOR
PUBLIC MEETING**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) approved the agenda as presented. **15-16: 288
APPROVE OR
AMEND AGENDA**

There were none to be heard. **15-16: 289
PUBLIC COMMENTS**

The following recognitions were announced:

- **Teacher Appreciation Week**, May 2-6, 2016
- **School Nutrition Employee Appreciation Week**, May 2-6, 2016
School Lunch "Hero Day", Friday, May 6, 2016
- **National School Nurse Day**, May 11, 2016
- **VSBA Valley Regional Student Art Contest Participants**, April 18, 2016
 - **Rylee Ward**, VES, Gr. K
 - **Karrigan Black**, VES, Gr. 7
 - **Lindsay Malcolm**, BCHS, Gr. 12
- **Valedictorian – Tanner Bradley**
- **Salutatorian – Austin Hall**
- **FCCLA Leadership Conference**, April 8-9, 2016, Virginia Beach, VA
 - Sponsor: Adaline Hodge
 - **Easton Yohe**, Show Piece Exhibit, 4th Place, Bronze Medal/\$500 scholarship to Sullivan University
- **FBLA State Leadership Conference**, April 8-9, 2016, Reston, VA
 - Sponsors: Jane McMullen, Kayala Jordan
 - **Kendall Keyser & Sophia Bulgarelli**, Social Media Campaign – 5th Place
- The Bath County High School Chapter was recognized for being the top contributor in the Virginia Western Community College Region for Project Ask.

**15-16: 290
GOOD NEWS IN BATH
COUNTY SCHOOLS**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) approved the consent agenda as presented:

- **Minutes**
March 31, 2016 Joint Work Session and April 5, 2016 Regular Meeting.
- **Claims**
An overview of expenditure summary and a reconciled April 2016 revenue summary were provided for Board review. General Fund Payroll- 70635-70645, 70651-70661, Direct Deposit – 2199-2202, Bills – 70646-70650, 70662-70747, Food Service Payroll – 10778-10781, 10782-10785, Direct Deposit – 2199-2202, Bills – 10786-10793.
- **Reports**
 - Attendance
March 2016 ADM: BCHS 240, MES 119, VES 185.05, for a total of 544.05.
 - Cafeteria, March 2016
 - Maintenance, March/April 2016
 - Transportation, March/April 2016

**15-16: 291
APPROVE
CONSENT AGENDA**

Miss Ryder was unable to attend as she participated in a BCHS softball game.

**15-16: 292
STUDENT
REPRESENTATIVE'S
REPORT**

Mrs. Hirsh shared May and June, 2016 calendars with Board members. The calendars highlighted events that School Board members might wish to attend.

**15-16: 293
END-OF-YEAR
CALENDAR OF EVENTS**

On motion by Mr. Secoy and seconded by Mrs. Lowry, the Board (5-0 vote) accepted resignations/retirements as listed:

**15-16: 294
ACTION FOLLOWING
CLOSED MEETING**

- **Karen Bowyer**, BCHS Librarian
- **Terry Bradley**, BCHS Teacher
- **Catherine Chestnut**, BCHS Cheerleading Sponsor
- **Will Fields**, BCHS Teacher/Athletic Director
- **Paul Lancaster**, Administrator
- **Ronnie Liptrap, Sr.**, Bus Driver/Custodian
- **Jim Lucente**, BCHS Teacher

On motion by Mr. Secoy and seconded by Mr. Ryder, the Board (5-0 vote) approved the appointments of personnel as listed:

- **Lorri Gibson**, Speech-Language Pathologist
- **Ed Ozols**, Technology Supervisor
- **Allison Hicklin**, Administrative Services Reporting (in addition to MES principal duties)

On motion by Mrs. Lowry and seconded by Mr. Ryder, the Board (5-0 vote) approved the appointment of **Keswick Phillips and Roger Smith** as regular route bus drivers, **Dennis Justice & Chris Essex** – substitute bus drivers and **Jeanne Lindsay** – vehicle driver, pending background checks.

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) appointed **Easton Yohe** as **BCHS student representative to the School Board** for the 2016-2017 school year.

**15-16: 295
STUDENT
REPRESENTATIVE TO
THE SCHOOL BOARD
(Policy BBB)**

On motion by Mrs. Lowry and seconded by Mrs. Grimm, the Board (5-0 vote) authorized **submission of grant applications for Title I-A, Title II-A and Title III-A.**

**15-16: 296
AUTHORIZATION TO
APPLY FOR FEDERAL
GRANTS**

On motion by Mrs. Lowry and seconded by Mr. Secoy, the Board **certified that the division meets an allowable provision for a Pre-Labor Day opening of the 2016-2017 school year.**

**15-16: 297
REQUEST FOR PRE-
LABOR DAY OPENING
OF SCHOOL**

Mrs. Hirsh said Millboro Elementary School is eligible to participate in the Community Eligibility Provision (CEP) in 2016-2017. This program provides an alternative approach for offering school meals to local education agencies (LEA's) and schools in low income areas, instead of collecting individual applications for free and reduced price meals, and allows schools that predominantly serve direct certified children to offer free, nutritious school meals to all students through the National School Lunch and School Breakfast Programs. Mrs. Hirsh recommended offering a similar benefit of free breakfast and lunch to both elementary schools if the 2016-17 budget will allow. The schools have the option to use Non-Federal Contributions in lieu of raising the lunch prices for school year 2016-17. The amount needed to be provided is \$3,215.60. Mrs. Hirsh explained that the county contributes more than that amount now. Mrs. Hirsh recommended using the Non-Federal Contribution to offset the increase in lunch prices by not raising the prices for the school year 2016-2017.

**15-16: 298
COMMUNITY
ELIGIBILITY PROVISION
& SCHOOL NUTRITION
PROGRAM MEAL
PRICES**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) approved **the Special Education Annual Plan/Part B 611 Flow-Through and Early Childhood Section 619 Application for 2016-2017.**

**15-16: 299
APPROVAL TO SUBMIT
SPECIAL EDUCATION
ANNUAL PLAN –
JANE HALL**

On motion by Mrs. Lowry and seconded by Mrs. Lowry, the Board (5-0 vote) approved **non-resident student application guidelines as presented.**

**15-16: 300
NON-RESIDENT
STUDENT
APPLICATION
GUIDELINES**

Timeline for 2016-17 non-resident applications listed below:

- No tuition fee
- May 9, applications available
- May 9, applications mailed to current non-resident students
- June 20, deadline for all applications
- June 30, no non-resident applications accepted after this day
- July 14, applications due to Central Office (*from schools/principals*)
- August 2, School Board approves/disapproves non-resident applications)

Informational items for Board members included: letter from Charles Garratt, Bath County General Registrar thanking BCHS staff, for their assistance in voter registration, and a request to make this an annual or semi-annual event, information on VES Destination Imagination team, BCHS National Championship at the American Wind Energy Association National Convention in New Orleans, and VSBA Academy of Boardmanship calendar.

**15-16: 301
ITEMS FOR BOARD
MEMBERS**

There were no comments to be heard.

**15-16: 302
PUBLIC COMMENTS**

Mr. Secoy

- Thanked community member for all the projects they have supported (new band uniforms, competitions, etc.)
- Thanked teachers and administrators and all those who run the day to day operation of schools. Teachers don't do it for the big bucks, they do it because they love and care for the kids.

Mrs. Lowry

- Shared VSBA conference information regarding student behavior in schools and personalized learning for students.
- Recognized staff as they do great things every day.
- Recognized FBLA, FCCLA, art contestant participants, and D.I. team for their efforts.

Mrs. Grimm

- Excited to hear about the breakfast/lunch program and would like all schools to receive free breakfast and lunch.
- Happy Teacher Appreciation Week, "you keep our kids safe" with your hard work and dedication to schools.
- Encouraged students to be safe and responsible before, during and after Prom this weekend.
- Thinking of staff members, students, and parents as the end of school is rapidly approaching.
- Spoke with Mr. Ozols regarding donations to the BCHS trip to New Orleans.

Mr. Ryder

- Saying folks don't get enough recognition, he expressed appreciation to teachers and staff during Teacher Appreciation Week.
- Students are doing well this year and teachers are challenging/squeezing them to the top.

Mr. Burns

- Children are our greatest asset. They are future leaders with problem solving and leadership skills.
- Acknowledged Teacher Appreciation Week and thanked staff for their service.
- Thanked Mrs. Rowe and BCHS staff for promoting voter registration at the high school.
- Shared recent VSBA conference topics. The Board and Mrs. Hirsh are very engaged in development and training.
- It has been proven that if more than one person discusses something, there may be a disagreement. When you get in an argument, the only thing you are doing is trying to prove you are right. If you reason and work together, you can solve problems. You can even extend grace if they've become a little too passionate. As a Board and as a community as a whole, we each have a responsibility to portray to staff, students, neighbors, bosses, and subordinates our best qualities. We should be careful that we don't damage unity in the school system. A house divided against itself will fall.
- Thanked everyone in the school division for all they do.

**15-16: 303
ITEMS BY BOARD
MEMBERS**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board adjourned the meeting at 7:55 p.m.

**15-16: 304
ADJOURNMENT**

ROY W. BURNS, CHAIRMAN

CARLYN SUE F. HIRSH, CLERK

The Bath County School Board met in a Called Meeting on Friday, May 13, 2016 at 7:00 P.M. following a Closed Meeting at 5:30 P.M. at Valley Elementary School.

PRESENT:

Mr. Roy W. Burns, Board Chairman
Mrs. Catherine D. Lowry, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member
Mr. Eddie H. Ryder, Board Member
Mr. Bryan Secoy, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Roy Burns, Board Chairman, called the meeting to order at 5:30 p.m. with all members present except Mrs. Lowry who arrived at 5:40 p.m. **15-16: 305**
CALL TO ORDER

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) convened in a closed meeting at 5:30 p.m. to discuss personnel resignation/appointments and a specific personnel matter. Mr. Burns departed the meeting at p.m. 15-16: 306
CLOSED MEETING
AND CERTIFICATION
OF CLOSED MEETING

On motion by Mrs. Lowry at 7:02 p.m., (4-0 vote, Burns absent) the Board came out of the closed meeting and certified (4-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. 15-16: 307
CERTIFICATION OF
CLOSED MEETING

Mrs. Lowry, Vice-Chair, called the meeting to order at 7:02 p.m. and led the Board in the Pledge of Allegiance and a moment of silence. **15-16: 308**
CALL TO ORDER FOR
PUBLIC MEETING

On motion by Mr. Ryder and seconded by Mr. Secoy, the Board (4-0 vote) approved the agenda as presented. 15-16: 309
APPROVE OR
AMEND AGENDA

There were none to be heard. **15-16: 310**
PUBLIC COMMENTS

On motion by Mr. Secoy and seconded by Mr. Ryder, the Board (4-0 vote) accepted the **retirement request of VES Special Education Teacher, Beth Hart and resignations of VES Secretary, Sarah Burns, and VES Behavior Intervention Specialist, Katelyn Willoughby.**

**15-16: 311
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) approved the appointment of **Josh Craft as VES Principal for SY2016-17.**

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) approved the appointment of **Adam Frye as BCHS History Teacher for SY2016-17.**

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) approved the appointment of **Dillon Fry as BCHS PE Teacher/Athletic Director for SY2016-17.**

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (4-0 vote) approved the appointment of **Jacob Altizer as BCHS Custodian.**

On March 15, 2016, the Bath County School Board approved the 2016-2017 school year budget. The budget of \$11,305,501 reflected an overall increase of 5.15% and \$553,841 over the current year budget.

**15-16: 312
APPROVE AMENDED
BUDGET FOR 2016-2017**

Following a Board of Supervisor budget work session on Wednesday, May 4, 2016, the County Administrator notified the Superintendent and Business Manager of local funds for the 2016-17 school board budget in the following amounts:

	Original Budget 3/15/16	Amended Budget 5/4/16
Operations	8,494,708	8,228,185
Food Service	350,882	361,310
Total – Local Funds	8,845,590	8,589,495

Mrs. Hirsh said using the above figures, the March 15 approved budget was amended by removing new positions (Career & Technical Education Director, special education teacher, HVAC technician and a BCHS office aide position). She said the maintenance department was reduced to make up the remainder of the difference. Projects removed from the maintenance category included BCHS & VES gym lighting and BCHS restroom partitions. Mrs. Hirsh said health insurance costs were included in the amended budget and a 2% salary increase for all staff members.

The amended budget totaled \$11,053,186, an overall increase of \$301,526, 2.80%. The budget was adopted and appropriated by the Board of Supervisors on a **categorical basis** as follows:

Categorical Funding	Amount
Instruction	\$7,101,225
Administration, Attendance & Health	\$526,614
Pupil Transportation	\$956,833
Operations & Maintenance	\$1,464,557
Technology	\$352,967
Food Service	\$650,990
FY2016-2017 Amended Budget Total	\$11,053,186

On motion by Mr. Ryder and seconded by Mrs. Grimm, the Board (4-0 vote) adopted the amended 2016-2017 school budget as presented.

**15-16: 312 (Con't.)
APPROVE AMENDED
BUDGET FOR 2016-2017**

Mrs. Hirsh recommended completion of the BCHS parking lot project as 1st priority and school bus replacement schedule as 2nd priority.

**15-16: 313
CAPITAL
IMPROVEMENT PLAN
2016-2021**

On motion by Mr. Secoy and seconded by Mr. Ryder, the Board (4-0 vote) approved the **2016-2021 Capital Improvement Plan as presented.** (See chart below).

Priority	Project	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
1	BCHS Parking Lot Project	\$550,000				
2	School Bus Replacement (77 Passenger w/cameras – one w/ AC and storage bins)	(1) \$94,399	(2) \$198,238	(1) \$104,075	(2) \$218,558	(1) \$114,743
TBD	Baseball/Softball Field Lighting-BCHS		TBD			
TBD	Team Shelters (Football Field)			TBD		
TBD	Concession Stand/Equipment Upgrade				TBD	

Mrs. Hirsh provided an update on the following completed projects: BCHS band uniforms, BCHS stage curtains, BCHS auditorium carpet, and VES restrooms projects. She said the BCHS parking lot/final construction documents and fueling stations are nearing completion. Improvements to the football field are scheduled to begin on May 31, 2016. Board member discussion included anticipated health insurance increases and the possibility of a \$200 monthly stipend for employees who are not enrolled in school health insurance.

There were none to be heard.

**15-16: 314
PUBLIC COMMENTS**

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board adjourned the meeting at 7:23 p.m.

**15-16: 315
ADJOURNMENT**

The Bath County School Board met in a Called Meeting on Thursday, May 26, 2016 at 5:30 P.M. at School Administration Building.

PRESENT:

Mr. Roy W. Burns, Board Chair
Mrs. Catherine D. Lowry, Board Vice-Chair
Mrs. Rhonda R. Grimm, Board Member
Mr. Eddie H. Ryder, Board Member
Mr. Bryan J. Secoy, Board Member

Mrs. Carlyn Sue F. Hirsh, Division Superintendent & Clerk
Mrs. Sharon P. Fry, School Board Deputy Clerk

Mr. Burns, Chair, called the meeting to order at 5:31 p.m. with all members present. **15-16: 316**
CALL TO ORDER
CLOSED MEETING

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the Board (5-0 vote) convened in a closed meeting at 5:31 p.m. for the purpose of personnel reappointments, appointments, and resignations. **15-16: 317**
CLOSED MEETING

On motion by Mrs. Grimm at 7:53 p.m., the Board came out of the closed meeting and certified (5-0 vote-roll call) that, to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed; and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered. **15-16: 318**
CERTIFICATION OF
CLOSED MEETING

On motion by Mrs. Lowry and seconded by Mr. Ryder, the Board (5-0 vote) approved the re-appointment of licensed professional personnel and classified personnel as listed with the exception of two categories that will be discussed at the June 7th meeting. **15-16: 319**
ACTION FOLLOWING
CLOSED MEETING

Professional Staff Reappointments for 2016-2017 School Year

- Bath County High School - Sierra Adkins, Joey Altizer, Linda Cole, Kimberly Craig, Deane Davis, Michelle Eldredge, Larry Grubbs, Lisa Hamilton, Stephanie Hiner, Adaline Hodge, Melinda Hooker, Heather Hough, Kayala Jordan, Rod Landreth, Jane McMullen, April Miller, Noreen Mitchell, Kris Phillips, Jeanie Rooklin, Danny Sifford, Kirby Smith, Amber Yohe, Scott Youngdahl.
- Millboro Elementary School – Donna Armstrong, Dodie Bayne, Leslie Brunner, Anne Clarry, Joey Crawford, , Denise Eaton, LeAnn Forbes, Connie Forsyth, Kris Hepler, Jan Lee, Sharon Madison, Kim Manion, Gretchen Notermann, Charity Reish, Shiela Riley, Maria Secoy, Pat Whitson.
- Valley Elementary School – Selina Abbott, Alex Avery, Debbie Chaplin, Jamie Cvecich, Diane Davis, Tina Fisher, Lori Ford, Karen Gaduyon, Erin Gilbert, Jean Harold, Marjorie Hevener, Kristy Humphreys, Keith Lindsay, Tammy Lindsay, Anita McGuire, Katie Mihaly, Suzanna Paxton, Sarah Redington, Erin Simmons, Melinda Turner, Shannan Waldeck.

Classified Staff for 2016-2017 School Year

- Secretaries – **Jean Ann Anderson, Donna Campagna, Patsy Chestnut, Sharon Fry, Katie Keyser, Selena Carroll-Liptrap, Lucy McCune, Susan McRoberts, Beth Neff.**
- Instructional Assistants – **Krista Armstrong, Michelle Bush, Catherine Chestnut, Betty Colvin, Rebecca George, Christina Harmon, Dorothy Jenkins, Lynette Lewis, Brooke McMullen, Dallas Reynolds, Mary Rogers, Jason Rowe, Julie Simmons, Kathy Sweeney.**
- Computer Lab Managers – **Mark Hall, Hilda Hensley, Darah Hevener.**
- School Nurses – **Lisa Jessee, Glenda Myers**
- Bus Drivers – **Beverly Adkins, Betty Bradberry, Sonny Clark, Larry Entsminger, Billy Grimm, Harold Keyser, David Liptrap, Gray Peery, Tammy Stinespring, Steve Sweitzer, Sharon Wells.**
- Custodians – **Hershel Adkins, Paul Dean, Becky Hise, Rodger Hupman, Keith McElwee, Jody Shifflett, Kirk Smith, David Watkins.**
- Business Manager – **Justin Rider**
- Director, School Nutrition & Wellness – **Lumina Shifflett**
- Occupational Therapist – **Shiela Riley**
- Speech/Language Pathologist – **Lorri Gibson**
- Director, Transportation – **Ronnie Liptrap, Jr.**
- Mechanic – **Daniel Marshall**
- Director, Maintenance – **Mark Cook**

**15-16: 319 (Con't.)
ACTION FOLLOWING
CLOSED MEETING**

On motion by Mr. Secoy and seconded by Mr. Ryder, the Board (5-0 vote) **approved the appointment of new professional staff as listed.**

- Behavior Intervention Specialist, VES – **Sabrina Hicklin**
- History Teacher, BCHS – **Caleb Scott**
- Librarian, BCHS – **Tammy Layne**
- Elementary Teacher, VES – **Tanya McDaniel**

On motion by Mrs. Grimm and seconded by Mrs. Lowry, the (5-0 vote) approved the **appointment of summer school teachers as listed.**

- **Amber Yohe** – BCHS
- **Joey Crawford** – MES
- **Kim Manion** – MES (.5)
- **Maria Secoy** – MES (.5)
- **Kristy Humphreys** – VES
- **Kristy Pasco** – VES

On motion by Mrs. Grimm and seconded by Mr. Secoy, the Board (3-2 vote Lowry, Ryder opposed) **approved the appointments of Fall 2016 coaches as listed.**

- Head Varsity Football – **Larry Grubbs**
- Asst. Varsity/JV Football – **Steve Shaver (.5)**
- Asst. Varsity/JV Football – **Dennis Maddow (.5)**
- Asst. Varsity/JV Football – **Brandon Liptrap (.5)**
- Asst. Varsity/JV Football – **Rod Landreth (1.0)**
- Asst. Varsity/JV Football – **Danny Sifford (.5)**
- Volunteer/Football – **Eli Altizer**
- Volunteer/Football – **Michael Colaw**
- JV Volleyball – **Mark Wolfe**

On motion by Mr. Ryder and seconded by Mrs. Lowry, the Board (5-0 vote) approved the **appointment of summer school bus drivers, activity bus drivers and a vehicle driver/substitute bus driver as listed.**

**15-16: 319 (Con't.)
ACTION FOLLOWING
CLOSED MEETING**

- Summer School, **MES – Sonny Clark, VES – David Liptrap**
- Activity Bus 2016-2017, **MES – Sonny Clark, VES – David Liptrap**
- Vehicle Driver/Substitute Bus Driver – **Stacy Simmons**

On motion by Mr. Secoy and seconded by Mrs. Grimm, the Board (5-0 vote) **accepted resignations as presented.**

- **Haley Woodzell**, BCHS Aide and JV Volleyball Coach
- **Angie Keyser**, VES 6/7 English Teacher
- **Esther Allman**, VES Gr. 2 Teacher

On motion by Mrs. Grimm and seconded by Mr. Ryder, the Board (5-0 vote) **authorized the superintendent to approve resignations and advertise/fill vacancies during the summer.**

On motion by Mrs. Grimm and seconded by Mr. Secoy, the meeting adjourned at 7:53 p.m.

**15-16: 320
ADJOURNMENT**

MR. ROY W. BURNS, CHAIRMAN

CARLYN SUE F. HIRSH, CLERK